



Minutes of Anton Friends PTA AGM, Held on Wednesday 27th September 2023

Attendees: Stacey Smith, Jemma Leonard, Lindsay Nock, Nikki Bennett, Bill Ewens, Gemma Newby, Angela Carter, Nikki Belbin, Lauren Kirk, Laura Skeates, Natasha Baldwin, Helen Blyth, Katie Fielder, Paula Bridge, Karen Helsdon

Apologies: Clare Lambert, Natalie Dowdall

Lindsay opened the meeting and welcomed everyone.

Chairperson's Report

Lindsay gave her report for the previous year. A full copy of the report to be attached.

Treasurer's Report and Year End Accounts

Stacey gave her report for the previous year. A full copy of the report to be attached.

Trustee's Report

Stacey will confirm when this report has been completed.

Officers of the Committee Elections

The following committee members were elected

Chair – Lindsay Nock (nominated by Karen Helsdon, seconded by Jemma Leonard)

Vice Chair - Jemma Leonard (nominated by Karen Helsdon and seconded by Lindsay Nock)

Treasurer – Stacey Smith (nominated by Lindsay Nock and seconded by Jemma Leonard)

Secretary - Karen Helsdon (nominated by Lindsay Nock and seconded by Jemma Leonard)

Other Representatives

Auditor – Ian Briant will act as auditor for the previous year's accounts

Charity Trustees – Laura Vale, Jemma Leonard, Lindsay Nock and Stacey Smith.

Bank signatories – Jemma Leonard, Laura Vale, Lindsay Nock, Stacey Smith and Infant School
Admin officer

Lottery Promoter – Stacey Smith

Breakdown/Improvements

Bags to School on 22/09/2023 raised £142.50. Jemma had received an offer from another company, Rags to Riches to take over collections. Jemma will compare their offer with Bags to School to see which would be more lucrative and change provider for next time if this is indicated.

Forthcoming Events

Infant School Welcome Party – Wednesday 11/10/2023

Jemma will get letters out to parents in the next couple of days with requests for offers of help. Laura will be able to organise music and drinks and crisps will be sold on the night. Price will be £3.50 per ticket.

Break the Rules Day – Friday 20/10/2023

Laura and Nikki will decide on which rules can be broken and Jemma will prepare flyers to go out to parents. A suggestion was made that rather than charging 50p per rule, more money would be raised by charging everyone £2 to break as many rules from the list as they wanted. It was discussed that allowing children to pay just 50p to break only 1 rule or £2 for 2 or more rules might be more inclusive as some parents may not feel able to pay £2 especially if they have more than one child in the schools.

Junior School Autumn Disco – Wednesday 01/11/2023

Jemma will send letters out before half term.

Jemma has booked the DJ it was suggested it would be good for staffing to start slightly earlier – 5.30 – 7pm. Jemma will confirm that the DJ is happy for this timing.

Christmas Fayre – Friday 01/12/2023 – 3.30 – 5pm

Countdown letter to go out mid-November.

Santa's Grotto: Natasha will ask our Santa from last year if he would be available again. Grotto to be held during the school day as last year. Juniors will go first as the Infants have a pantomime that morning. Infants to go in the afternoon. Lindsay will source suitable gifts. Price would be £5.

Raffle tickets: Stacey will order tickets.

Raffle/Tombola: There will be one dress down day (as last year), Friday 24/11/2023 in exchange for raffle and tombola prizes, split between the schools as last year. Volunteers to be requested after drop off on 24/11/2023 for labelling tombola, wrapping Santa gifts and hamper wrapping for raffle prizes. This will be in the Junior School Teaching Room. It was suggested that extra manpower for the Tombola at the beginning of the Fayre would be needed as this stall was very busy last year.

Clare Jenkins will not be available to organise Spin the Wheel this year. Clare sends out letters to local businesses asking if they would make donations for this stall. If anyone would like to take on organising this, please let Lindsay know.

The Infant School children will again make craft gifts to sell at the classroom door at pick up on the day of the Fayre. The Junior year 6 children will also make craft gifts to sell.

The Junior School now has a choir who will perform at the event and Laura will find out whether the Infant School choir would also like to perform.

Details of stalls to be confirmed at the next meeting.

A discussion was had about hiring tables to independent stall holders. In the past this has not been found to be lucrative as the games stalls normally make more money than the fee charged for the table. It was discussed that perhaps this should be re-visited for the summer fayre as there is more space outside for more stalls with also a higher fee being charged than previously.

A separate Christmas market event with stalls was also discussed as a possible future event.

Christmas Cards

Lindsay has sourced a company who could make Christmas cards from the children's artwork. The Infant School already use a company for this. Lindsay will look into organising this for the Junior School.

Any Other Business

Dates for 2023-24 Full Committee Meetings:

Wednesday 8th November 2023 at 6pm

Wednesday 10th January 2023 at 6pm

Wednesday 6th March 2023 at 6pm

Wednesday 8th May 2023 at 6pm

Wednesday 26th June 2023 at 6pm